

TOMCAT CHAIR MANUAL TSC5 Series

User and Assistants Must Read Carefully Before Use.

TOOLS. All Adjustments can be made with a 13mm spanner or by hand.

SAFETY CHECKS. Before each use:

- Check all accessory attachments are tight, particularly arms and backrest. Tighten if necessary.
- Check all accessories are correctly deployed, i.e. footrest extended etc.
- Check the chair is correctly positioned.
- Ensure chair can swivel freely from ON/OFF to WORK positions without contacting desk edge before each use.
- If moved for any reason, recheck freedom of swivel before re-use.
- **ENSURE CHAIR IS LOWERED BEFORE USE.** .Lift lever sideways—Chair is lowered, Lift lever facing forward—Chair is raised and unsafe for use.

SAFETY INSTRUCTIONS.

- **NEVER STAND OR GET ON OR OFF USING A FOOTREST AS THE CHAIR MAY TIP. USE THE STEP.**
- **NEVER ATTEMPT TO GET ON OR OFF WITH THE CHAIR RAISED ON CASTORS.**
- **NEVER ATTEMPT TO “RIDE” ON THE CHAIR.**
- **Any of the above activities may cause personal injury and / or, damage to the chair.**

GENERAL CARE.

- Do not store near radiators, in damp conditions or in direct sunlight.
- Clean with domestic products / upholstery cleaner, use no harsh chemicals. Use a damp cloth but do not saturate.

BEST PRACTICE.

Designate a “Responsible Person” to co-ordinate training of the user and all assistants. The ‘Responsible person must:

- Understand how to set-up the chair, both for function and position.
- Understand how to get on and off the chair safely
- Understand how to adjust the chair to achieve best posture.
- Understand how to transport, care for, and store the chair.
- Train the user and all assistants in the above issues.
- Monitor its safety, use and maintenance

SERVICE, REPAIR, ERGONOMICS ADVICE, AND GUARANTEE.

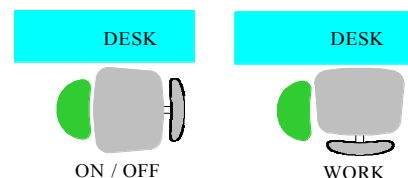
Tomcat operate a maintenance, adjustment, and accessory exchange service on a contract or ‘as required’ basis. Repairs and maintenance are “on site” or RTB at our discretion. Advice on all issues is available free of charge 08:00 to 17:00 Monday to Friday. The Tomcat is guaranteed against materials failure and mechanical faults through ‘fair wear and tear’ for one year. Misuse or abuse by the end user, for example, by ignoring the safety advice given above, is not covered by guarantee. All delivery damage must be reported within two days.

SETTING UP, READY FOR USE.

Note. Unlike a conventional chair, the Tomcat is NEVER moved in service. The user gets on and off using the swivel and step (if supplied). It is not moved in and out like a conventional chair. The support assistant in co-operation with the user should set the chair to the most desirable position in relation to the desk and ensure the chair is placed in this position with each successive use. Once positioned the chair must be changed from castors to fixed feet BEFORE use, and not moved thereafter, for the duration of its use.

To set up:

- Swivel the seat to face the ON/OFF position, i.e. aligned with the step, (if fitted)
- Use the lever (beneath the seat front) to raise the chair from fixed feet to castors.
- With seat still aligned with the ON/OFF position, move the chair to the desired position then lower to its fixed feet.
- Swivel from ON/OFF to WORK positions, to ensure full and unrestricted swivel of seat and backrest is possible.
- Check all accessories are tight and general adjustments are correct.
- The chair is now ready for use.



ACCESSORY FUNCTION & ADJUSTMENT

TRANSPORT BASE (Castor Base)

Has a default set of fixed feet for normal use and castors for transport. During transport the chair is lifted from its fixed feet onto its castors. Operation is by a single lever beneath the seat front.

STEP.

Extends and retracts and is factory set for height between 8" and 11" above floor. The feet on the legs are correctly adjusted **when clear of the floor by the thickness of a penny**. This gap allows the step to slide in and out easily but note that adjustments must be made when the chair is sitting on its fixed feet and not raised on its castors.

FOOTREST—FLIP-UP

Large and Small sizes are available. Can be adjusted for angle between + / - 15 degrees, has flip-up facility for storage and transport and is height adjustable. At its lowest setting it is just 2" above the floor and at its highest it is within 7" of the seat and rises and falls with the seat but does not rotate with it. The footrest also has in or out adjustment (2"). It is normally supplied fully retracted therefore it usually possible to extend it outwards by a further 2".

- To Adjust Height—Loosen the clamp screw on the sloping rail. Slide the footrest up or down.
- To Adjust Angle—Flip the footrest up to expose the adjuster screw beneath hinge. Loosen lock nut. Screw the adjuster screw IN to slope the footrest DOWN, Screw the adjuster OUT to slope the footrest UP.
- To Move footplate in or out. Loosen the nuts beneath the footplate, slide in or out on slotted rails; re-tighten nuts.

SEAT

Has swivel (90 degrees or 180 degrees) and rise and fall by gas lift. Swivel deadlocks in ON/OFF and WORK position. Swivel lever available either side, facing forward or vertical with knob at "seat height" or above as required. To raise or lower the chair, lift the paddle on the right hand side of the seat whilst pushing down to lower, or lifting to raise. The pressure of the gas strut will naturally tend to raise the seat.

ARMS.

Straight top or full arch arms are available. These slide laterally and independently across the seat to give pelvic support. Adjustable between 8" and 20". Arch design ensure that arms can be gripped safely and comfortably by all users. To adjust: slacken screw (beneath seat) and slide arm to desired position. Retighten firmly.

BACKREST

Adjustable for depth by 2". Three different depths of bracket are available to span all user heights. Tall and medium heights of backrest are available. Certain conditions that require very "close to table" seat positions, will require a shift bracket that will move the backrest 2" closer to the desk. All backrests are adjustable for height by 2". To Adjust: Loosen nut (beneath seat) and slide the bracket in or out. To raise or lower the backrest, loosen knob at rear of backrest and adjust.

**FOR ADVICE ON ALL USEAGE OR ADJUSTMENT ISSUES, CALL TOMCAT TECHNICAL
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